



**Kansas Food Bank
Board of Directors Meeting
Wednesday, October 12, 2016**

Present Directors:

Don Meiergerd	Daniel Eilert	Doug Jenkins	Michael Johnston	Paul Treadwell
Linda Treadwell	Rebecca Rather	Sam Seward	Jim Shelden	Jim Urso
Tim Zynda	Brent Doonan	Brenda Lichman		

Absent Directors:

Kenny Doonan	Clark Goetzinger	Helen Galloway	Dana Knott	John Keating
Roger Kepley	Lionel Alfred, Jr.			

Staff:

Brian Walker	Gretchen DiGiovanni	Kelly Price		
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7:30 AM *Chairman Doug Jenkins called the meeting to order*

Approval of Last Meeting Minutes presented by Doug Jenkins, Chairman
August 10, 2016 board meeting minutes presented, motion made, seconded and approved unanimously.

Introduction of new Board members Brenda Lichman and Brent Doonan

Financial Report presented by Sam Seward, Treasurer

Statement of Financial Position, Balance Sheet, August 31, 2016

- Current Assets – first two months of fiscal year are slightly ahead of same time period 2015
 - Cash position is similar to last year, but up slightly
 - Inventory is down; most likely due to timing issue
 - Investment income is up
 - Accounts receivable are similar to last year
 - Fixed assets are down slightly
- Accounts payable is holding steady
- Fund held for others is up slightly -- Cargill, Invest an Acre Moneys
- Total Assets are at 11.1 mil
- Current Fund Balance is 53,774 compared to last year at (188,731)

Statement of Activities, from August 1 to August 30, 2016

- Over 359K in receipts for the month which is well above the budgeted amount for the month
 - Contributions are strong and up 120k over budget for the month of August some of this is a timing thing as to when donations we received
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- Disbursements:
 - Cost of food distributed is still below budget for the year
 - Salaries: Are in line but looking for another warehouse person and a driver
 - Employee Benefits up due to premium increase for 2 older workers
 - Freight is down due to purchasing, temporary situation mostly a timing issue
 - Utilities are up: high summer cooling bills and two special trash dumps
 - Travel and Meeting and Conference costs increased with new employee training
 - Insurance costs have increased over budgeted amount
 - Vehicle Expense increased due to non-budgeted repairs
- In all, for the first two months of the fiscal year, we are about \$32K under budget

Financial Report presented, motion made, seconded and approved unanimously

2015-2016 Audit presented by Sam Sward

- Audit report was distributed
- One material weakness was reported regarding the accounting of donated food and Brian explained how donated food and spoilage is tracked this is a weakness that has been reported in the past so most should be aware of it. What they are asking for is for us to run all the donated inventory through the Accounting Software. We have never done this and a number of food banks do not. Brian explained how all the inventory is tracked in the Inventory software just not in the Accounting Software.
- Discussion as to “not detecting fraud verses there not being any fraud”. Doug clarified the audits report for Jim.

Administration and Fund Raising expenses

- Food Bank gets an A+ for these expenses
- Money donated goes for food purchases, not advertising

Annual Audit reported presented, motion made, seconded and approved unanimously

Mobile Hygiene Pantry

- Continues strong with 300 average households served
- Delta Dental is providing dental kits for every MHP distribution, in addition to dental kits for the F4K program

PPIP-MPIN- Pounds Per Person In Poverty, Meals Per Person In Need

- We project to have five counties not in compliance. We are work on a number of different ways to increase MPIN in these counties. Utilizing mobile pantries to bring counties into compliance, SNAP out reach etc.

SNAP

- GSNAP (internet online) applications count toward PPIP- Pounds Per Person in Poverty, measure for Feeding America compliance, in 85 county service area

BOB BOX

- Averaging 400-425 boxes distributed in 44 counties per month

CSFP –Commodity Supplemental Food Program

- Starting distribution in Lyon County this month with a goal of 140 participants. In total between Lyon and Crawford counties we are at 304 CSFP boxes a month
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Amerigroup-Mobile Pantries

- Running our third set of Mobile Pantries in November Amerigroup has agreed to fund three rounds of these Mobiles
- Feeding America staffers join us on the mobile in August to assess our meeting MPIN in Rural Counties.

Summer Feeding

- Done for the year. In total 77,942 meals were served this Summer. Of those 15,191 we USDA meals.

Empty Bowls

- Brenda Lichman talked about the event and hoped everyone could come out
- WSU Ceramics Guild putting this event on for the food bank for the third year
- Empty Bowls Chili Cook-Off raised \$17K last year

Capital Campaign

- Readiness grant submitted to Kansas Health Foundation for \$250k to cover fixtures
- Other campaign materials were presented for each Board Member.

Staffing Changes

- Kelly Price replaced Rhonda Thomas as Administrative Assistant

Food 4 Kids

- Expect numbers are a bit lower this year due to school calendars changing and schools starting later in the year
- Numbers are increasing though, as Larry Gunkel personally reaches out to unsigned schools
- We have entered in to an agreement to provide Food Packets to the Drexel Schools in Wichita. This is a test project that is being funded by the St. Vincent de Paul Society.

Gretchen DiGiovanni Report

- Focusing on new corporation and foundation
- Continuing research into our midlevel donors to upgrade them to larger donors
- Presented a list of Prospective Donors for the Board to review and asked for suggest contact names

NEW/OLD BUSINESS

- Capital Campaign
 - Growing to Serve. Working together against hunger.
 - Need to get committee formed
 - Start making visits to potential donor
 - Visit with owner of property south of us, offer made for purchase

9:00 am *Chairman Doug Jenkins adjourned the meeting*

**Next BOD meeting is scheduled for
Wednesday, December 14, 2016, 11:30 AM
Kansas Food Bank Conference Room**

Drafted by

Kelly Price

Approved and Submitted by

Jim Shelden

Jim Shelden
Secretary