

JOB DESCRIPTION

Director of Community Advancement & Development



DESCRIPTION

The Kansas Food Bank provides nutritious food to neighbors experiencing food insecurity in 85 counties in Kansas. The Director of Community Advancement & Development, along with the CEO, will play a key role in the Development of a Fund-Raising strategy to meet the Food Bank's financial goals, which include but not limited to: monthly giving, major gifts, planned giving, and other development goals of the Kansas Food Bank. This position will be expected to:

- Serve as an active member of the leadership team, helping to ensure strong staff relations and fulfillment of the mission, vision, and values.
- Develop major gifts program including identification, cultivation and solicitation
- Manage a personal portfolio of donors resulting in direct face to face solicitation and continual cultivation.
- Make public appearances and accept speaking engagements to share information about the Food Bank and connect with the community in collaboration with the CEO.
- Develop and execute a formal stewardship plan to further engage donors and volunteers in the Food Bank's mission and support retention.
- Work with the Board of Directors to develop a Community Advancement & Development committee of the Board.
- Work in partnership with all other members of the Executive team and staff of the Kansas Food Bank.

This role will be the first Director of Community Advancement & Development for the Food Bank. It is a great opportunity for a Development professional to create something that can help the Food Bank to serve our neighbors into the future.

APPLICATION QUALIFICATIONS

- Commitment to the Mission of the Food Bank
- Passion for people and building strong relationships and community connections
- Demonstrated ability to interact effectively with diverse populations, community leaders, media, Board Members, staff, donors and volunteers.
- At least five years progressive experience in the non-profit Development environment with significant fundraising experience, including a track record of successfully executing a comprehensive development plan, making direct solicitations and portfolio management.
- High level of organization with the ability to set priorities, multi-task and meet deadlines in a fast-paced growth environment
- Availability to attend fundraising events and Board Meetings
- Patience and the ability to maintain a calm demeanor.
- Exemplary verbal and written communication skills
- A self-starter and strategic thinker
- Strong computer skills
- Reliable transportation and valid driver's license

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BENEFITS

- Very competitive salary based on experience
- Excellent benefits include medical, dental and life insurance as well as opportunity to purchase other insurance as well such as short-term disability, accident, and vision. Other benefits include but are not limited to: a 403b retirement plan with employer match, accrued Paid Time Off with sick leave bank, three paid volunteer days and 10 paid federal holidays, and a progressive paid parental leave policy.
- The Kansas Food Bank actively seeks a diverse pool of candidates. The Kansas Food Bank is committed to a policy of equal employment opportunity without regard to race, color, national origin, religion, disability, gender, gender identity, sexual orientation or age.

If you are seeking a fulfilling career, and are called to help others by demonstrating compassion alongside your professional capabilities, the Kansas Food Bank is a perfect fit for you.

ABOUT THE ORGANIZATION

The Kansas Food Bank has worked to provide food and hunger supplies to our neighbors facing Food Insecurity since 1984. The Kansas Food Bank serves 85 counties of Kansas through a number of different programs all with the focus on providing HungerCare for our Neighbors.

The Kansas Food Bank works with a strong network of partner agencies that provide direct food distribution services. Last year, the Kansas Food Bank and its partner agencies distributed enough food to provide over 14 million meals.

The Food Bank is led by a Board of Directors, a staff of over 27 people, and hundreds of dedicated volunteers.

ADDITIONAL INFORMATION

Work Environment – work is value, goal and detailed oriented with some travel, driving, walking standing, bending, lifting and carrying items weigh in excess of 20 pounds, computer work, some extended hours and weekends. This position is a full-time exempt position, and works in an office environment, but will be exposed to all elements of weather from time to time. This position will require local travel.

TO APPLY

Email or mail your resume and contact information to:

Brian Walker
President & CEO, Kansas Food Bank
bwalker@kansasfoodbank.org
(316) 265-3663

Kansas Food Bank
Attn: Brian Walker
1919 E Douglas Ave
Wichita, KS 67211